

LITTER SWEEP

NORTH CAROLINA

APRIL 13-27, 2019

Volunteer Locally

North Carolina Department of
Transportation Biannual Cleanup Drive
*Forms, posters and telephone listings
are available on our website.*

ncdot.gov/littersweep

Share your clean-up images at:
[#LitterSweepNC](https://twitter.com/LitterSweepNC)



ADOPT-A-HIGHWAY
Learn how you can help keep
North Carolina beautiful.
apps.ncdot.gov/LM



SWAT-A-LITTERBUG
Littering is illegal and a fineable offense upon conviction.
G.S. 14-399. Let us know when a person is littering by
contacting Litter Management through the Online Swat-A-
Litterbug process or by calling the NC State Highway Patrol
at *HP or NCDOT Customer Service at **877-DOT-4YOU**
(877-368-4968). Find out more at ncdot.gov/litterbug.

SPRING LITTER SWEEP

APRIL 13-27, 2019

VOLUNTEER SAFETY RULES AND GUIDELINES

- ▶ Park in areas that: provide safe entrance and exit of the pickup area; do not create hazards with other vehicles and equipment operating near the work area; and provide maximum protection for volunteers getting in and out of the vehicle.
- ▶ All volunteers must wear a NCDOT approved orange safety vest. It is a good practice to wear long-sleeve shirts, gloves and high-top boots to protect against unforeseen hazards.
- ▶ Take extra precautions to prevent heat and cold stress when working in extreme temperatures. Pick up only during daylight hours and stop work during inclement weather.
- ▶ Face oncoming traffic while on foot. Stay off the road at least five feet from the pavement edge.
- ▶ Do not pick up in ditches, tunnels, on road surfaces, bridges, overpasses or medians. Avoid any construction areas.
- ▶ Work in small groups, allowing ample space for each volunteer to work safely.
- ▶ Place tools in a safe position so that sharp points are not exposed.
- ▶ Be aware of hidden obstructions that may have sharp edges and broken glass, especially in grassy areas.
- ▶ Do not attempt to squeeze bags to make room for more trash. Use caution when handling trash bags containing broken or sharp objects. Use proper lifting techniques when lifting bags.

FORMS TO DOWNLOAD

Visit ncdot.gov/littersweep to download forms:

- ▶ Spring 2019 Litter Sweep poster
- ▶ Certificate of Appreciation request form
- ▶ Safety rules and regulations for volunteers
- ▶ Adopt-A-Highway reporting instructions
- ▶ Litter Sweep cleanup procedures
- ▶ Adopt-A-Highway media form
- ▶ For questions or to request copies, call 1-800-331-5864

MATERIALS & PICKUP

- ▶ Do not pick up what appears to be hazardous material or any type of container with unknown contents (notify your local coordinator or NCDOT maintenance office if you encounter hazardous objects or holes, guy wires and other hidden obstacles in the ground.)
- ▶ Place trash bags where they can be easily retrieved by NCDOT personnel, but well clear of roadway traffic.
- ▶ Do not use or possess illegal drugs or alcohol prior to or during a cleanup.
- ▶ Provide adequate supervision by one or more adults 21 years of age or older for groups that have volunteers 12-17 years of age. All volunteers must be at least 12 years of age with adult supervision to participate.
- ▶ Know the routes to medical care in case of emergency and have a first-aid kit readily available.
- ▶ Conduct a safety meeting for all volunteers prior to each cleanup and go over all safety procedures, rules and guidelines. View the "North Carolina Adopt-A-Highway Safety" video and the "Colorado Meth Lab Waste Recognition" video prior to participating in a cleanup.
- ▶ You can access all safety information and videos from our website at ncdot.gov/littersweep.

Visit your local NCDOT maintenance office for **gloves, safety vests and orange trash bags that are reversible to a blue color for glass, metal and plastic for recycling**. Dispose of recyclables yourself.

Please report pickups online at apps.ncdot.gov/LM (Info needed: **Pickup key, route cleaned, # of volunteers, hours worked, # of recyclable bags and trash bags, and is NCDOT bag pick up needed**) If you are not an Adopt-A-Highway

volunteer, please use the Other Volunteer Pickup Key: NSLKC.

REMEMBER: It is illegal to dispose of aluminum cans and plastic bottles in landfills.

HELP KEEP NORTH CAROLINA BEAUTIFUL!

ncdot.gov/littersweep

 Please recycle this mailer after use.

North Carolina Department of Transportation
Litter Management
1540 Mail Service Center
Raleigh, NC 27699-1540

**THANK YOU
FOR SAFELY
PARTICIPATING
IN LITTER SWEEP**

DEADLINE TO REQUEST CERTIFICATE IS **MAY 31, 2019**

Mail to: NCDOT Litter Management, 1540 Mail Service Center, Raleigh, NC 27699-1540
Email to: kasawyer2@ncdot.gov

Email _____

Phone (Work) _____ Home _____

City _____ State _____ ZIP _____ County _____

Address _____

Mail to _____

Issue in name of _____

REQUEST FOR CERTIFICATE OF APPRECIATION (Please Print)

April 13-27, 2019

SPRING 2019 LITTER SWEEP