

**TOWN OF UNIONVILLE
MINUTES OF REGULAR MEETING**

The Town Council of the Town of Unionville met at 7:30 p.m. on Monday, May 21, 2018 at Unionville Town Hall, 1102 Unionville Church Road, Monroe, NC. Mayor Baucom and all Commissioners were present. Town Attorney Ken Helms was also present.

Everyone stood and recited the Pledge of Allegiance to the United States flag, after which Commissioner Andrew Benton led the prayer of invocation.

Mayor Baucom called the meeting to order and welcomed everyone present.

There were no public comments.

Upon motion duly made by Edd Little, seconded by Andrew Benton, Council unanimously approved the minutes of the April 16, 2018 regular meeting.

Mayor Baucom recognized Budget and Finance Officer Darrell Baucom, who reviewed the financial report, a copy of which is appended to these minutes. Mr. Baucom reviewed the normal monthly financials and the preliminary budget for 2018-2019. The Balance Sheet shows that the Certificate of Deposit will mature in June, 2018, and he will shop for the best rate. In Budget vs Actual, the total income is under budget \$6,000 mostly because the investment income from the C.D. has not been recorded yet. On the expense side, the Town is favorable to budget in contributions and offset a little in legal fees, mostly due to the lobbyist and zoning administration. Overall, expenses are under budget \$18,000 and income is favorable to budget \$12,000. In Transactions Since Last Month, a payment was made to Zurich American for worker's compensation insurance and a contribution to Union County Community Arts Council for \$1,200 was made. Pending Bills to be Paid include bonds for the Finance Officer and Clerk, totaling \$1,000. Union County Public Works convenience site was under budget by \$135, a total of \$7,865 and the NFocus Planning bill is \$1,031. Upon motion duly made by Ken Brown, seconded by Edd Little, Council unanimously approved payment of pending bills.

Mr. Baucom then reviewed the 2018-2019 Proposed Budget, providing documentation and reasoning for each expense. A copy of this is also appended to these minutes. The appropriated fund balance shows a negative amount of \$186,000, which will be put into savings, in addition to the \$271,000, for a total revenue of \$457,000. Page Two gives details with assumptions, using a \$.02/\$100 rate for ad valorem and motor vehicle taxes. Farm-deferred property taxes are not collected, resulting in a reduction of \$6,500. Investments assumes a one-percent earning rate. The alcohol beverage tax was \$30,000 last year and should be received in May or June. No growth is assumed for franchise taxes. Sales and use taxes are based on the state projection of 4.5% increase. On the expense side, contributions and dues and subscriptions estimates are the same as 2017-2018. He received an estimate from NC League of Municipalities for liability insurance. Maintenance and repairs and Lawn maintenance and Office supplies remain the same as 2017-2018. Payroll increases of 4.22% are based on a recent salary survey. The annual Parker Poe lobbyist fee is \$10,000. Estimates for Helms, Robison and

Lee are \$1,000 per month. Retirement is 13.66 percent of payroll. Solid Waste cost sharing is \$8,000 when shared with Union County and Town of Fairview. Ken Brown made inquiry as to the current computer update. Clerk Gaddy reported that the estimate for the new computer is \$500 including setup support and the scanner was \$450.00. Deputy Clerk Braswell stated that the Town has an external hard drive and a contract with Backblaze through Piedmont Computers for records retention and backup.

Mayor Baucom set a public hearing for 6:45 p.m. on Monday, June 18, 2018 to hear comments regarding the 2018-2019 budget.

The Letters of Credit for Oaks at Camden North Phase consideration was tabled until the June 18, 2018 meeting, as the Town's engineer has not made recommendations.

Upon motion duly made by Edd Little, seconded by Jaren Simpson, Council unanimously appointed Jeff Broadaway as Planning Board member for a second term.

Upon motion duly made by Gene Price, seconded by Jaren Simpson, Council unanimously appointed Jeff Broadaway as Board of Adjustment alternate to replace Gene Price.

Mayor Baucom recognized Jessie Lindberg, Executive Director of Turning Point, who addressed Council. Turning Point has been serving domestic violence victims 24 hours a day since 1985. In 2015, they acquired Tree House Children's Advocacy Center in order to house all victims under one roof. Last year, they served 246 children and 1152 victims total. In the 28110 zip code, they served 232 women and 275 children—five from Piedmont High School; one from Piedmont Middle School and five from Unionville Elementary School. They are working with Union County Public Schools to include formal curriculum regarding body awareness. She invited Council to visit and tour the shelter and Tree House. Upon motion duly made by Ken Brown, seconded by Jaren Simpson, Council unanimously approved a donation of \$2,000.

Mayor Baucom recognized Ron Cutler with Unionville Lions Club. Mr. Cutler asked for assistance with the July 4th celebration music beginning at 9:00 a.m. on July 4th. Entertainment will include Zoei Rachel and Liberty Hill, The Redeemed Trio, Southern Express, A Deeper Shade of Blue and The Village Greene. He also asked for volunteer workers, and stated that Piedmont's Leo Club, the largest club in the state, will help greatly. The Lions Club is here to serve the community. They have also scheduled Concerts in the Park July 12 – August 2. Mr. Cutler stated that Unionville resident, Destiny Sarno, is the youngest member of the Unionville Lions Club, and the youngest member in the state, having joined the day after she turned 18 years old. She is also the State President of the Leo Club. Upon motion duly made by Edd Little, seconded by Ken Brown, Council unanimously approved a donation of \$5,000 for the Unionville Lions Club's July 4th celebration.

Mayor Baucom then recognized Linda Smosky, Director of Council on Aging in Union County. She thanked the Council for their past support, and stated that sometimes the older population is forgotten, although they are growing in numbers. Statistics are included in the

handout. They have saved several seniors money on their prescription drugs during open enrollment. Last year, 602 seniors saved \$626,000. They loan equipment out, saving seniors \$19,000. In 2017, they have saved 1,950 seniors \$1,600,494 on medicare. On July 1, they will open an adult daycare for caregivers, as Union County is number one in the state for Alzheimer's disease. Town Council will consider this request at their June 18, 2018 regular meeting.

Town Attorney Shawn Collins tendered her resignation as the Town's Board of Adjustment attorney and recommends Kenneth Swain in Monroe. Town Attorney Ken Helms stated that Mr. Swain has been involved with other local governments' zoning issues. He knows that Mr. Swain is competent and he doesn't know of anyone else in Monroe who would be as competent as Mr. Swain. Upon motion duly made by Ken Brown, seconded by Jaren Simpson, Council unanimously appointed Mr. Kenneth Swain as the Board of Adjustment attorney. Mr. Helms recommends a formal offer from Mayor Baucom.

Upon motion duly made by Ken Brown, seconded by Gene Price, Council unanimously set a joint work session with Planning Board and NFocus Director Richard Flowe regarding septic easements on Monday, August 6, 2018 at 7:30 p.m.

In other business, Ken Brown reported that the Unionville Volunteer Fire Department Board of Directors has appointed him as the interim fire chief until July, 2018, and Andrew Benton has been appointed assistant chief. Attorney Ken Helms will review the state statutes regarding this compensated position, and how it may affect the Town.

Clerk Gaddy requested vacation days of Tuesday – Friday, May 29 – June 1, 2018. The Board was not opposed to this vacation request.

In other business, Clerk Gaddy reported that the state offers a webinar for Ethics Training for elected officials, which some Board members need to take. The consensus of the Board was to order a webinar which can be viewed by them at their own convenience. This webinar will be available June – October, 2018.

There being no other business, Mayor Baucom declared the meeting adjourned,

Respectfully submitted,

Sonya W. Gaddy
Clerk

Approved as to form:

R. Kenneth Helms, Jr., Town Attorney