

**TOWN OF UNIONVILLE  
MINUTES OF REGULAR MEETING**

The Town Council of the Town of Unionville held its regular meeting at 7:30 p.m. on Monday, June 15, 2020 in Town Hall, 1102 Unionville Church Road, Monroe, NC. Mayor Baucom and Commissioners Andrew Benton, Jeff Broadaway, Gene Price and Jaren Simpson were present. Commissioner Ken Brown and Attorney Ken Helms were absent.

Everyone stood and recited the Pledge of Allegiance to the United States flag, after which Commissioner Benton led the prayer of invocation.

Mayor Baucom called the meeting to order and welcomed everyone.

Resident Gary Salek addressed Council, stating that he is participating on the Union County Infrastructure Committee. This committee will make recommendations on the 2050 Plan for the county and will ask for input from the Town. He advised Council that the committee will present scenarios for infrastructure improvements in July or August, including water, sewer, Sheriff's Department, fire service, parks and recreation and school improvements. He suggested that the Town might invite some of the Union County Planning Board members to a meeting to discuss their future plans and their impact on Unionville.

Upon motion duly made by Andrew Benton, seconded by Gene Price, Council unanimously approved the minutes of the May 18, 2020 regular meeting.

Mayor Baucom recognized Finance Officer Darrell Baucom, who reviewed the Financial Report, 2019-2020 Budget Amendments and 2020-2021 Proposed Budget, a copy of which is appended to these minutes.

In reviewing the Financial Report, Mr. Baucom reported that the Balance Sheet indicates that the Certificate of Deposit will mature June 26, 2020. Pinnacle Bank will supply a new rate. This year, the Town has taken in \$429,000. Franchise taxes were more than expected, but he does not expect as much next year. On the Expense side, contributions were over budget due to the donation to Unionville VFD for airpacks and professional fees were favorable to budget. Overall, the Town is over budget \$16,000 due to the contribution. Income is \$125,000 over expenses. In Transactions by Account, significant activity includes \$1,000 bond payment, \$3,330 for legal fees, \$29,000 from alcohol taxes; \$59,744 from franchise taxes and \$3,379 from sales taxes. Pending Bills to be Paid includes the Piedmont Convenience Site of \$8,000 to Union County Public Works for the 2018-2019 year. Upon motion duly made by Gene Price, seconded by Jeff Broadaway, Council unanimously approved payment of pending bills.

Mr. Baucom reviewed the Amendments to the 2019-2020 budget, stating that this is necessary to allow items which occurred during the year. At the beginning of the year, \$184,000 was appropriated to the savings account, but the VFD contribution for air packs

reduced it to \$138,000. Upon motion duly made by Jeff Broadaway, seconded by Andrew Benton, Council unanimously approved the Ordinance to Amend the 2019-2020 Budget.

Mr. Baucom briefly reviewed the proposed 2020-2021 budget, stating that it was reviewed in detail last month. This budget calls for a \$.02/\$100 valuation ad valorem tax rate and \$100,000 appropriated to the savings account. He then asked for questions from the Council. Upon motion duly made by Andrew Benton, seconded by Gene Price, Council unanimously approved the proposed 2020-2021 budget with the \$.02/\$100 valuation ad valorem tax rate.

Upon motion duly made by Jaren Simpson, seconded by Jeff Broadaway, Council unanimously approved the publication of the 2019 delinquent taxes in the June 25, 2020 Enquirer-Journal for a cost of \$318.40 as required by N.C.G.S. 105-369(c). A copy of the ad is appended to these minutes.

In considering the Cabarrus Stanly Union Hazard Mitigation Plan resolution, upon motion duly made by Gene Price, seconded by Andrew Benton, Council unanimously approved this resolution. A copy of this resolution is appended to these minutes.

Mayor Baucom recognized Mr. Jason Williams with Piedmont Computer Service, who presented and reviewed two quotes—one for website security and hosting, and one for a new website and webmaster. Both of these quotes are appended to these minutes. Mr. Williams stated that the first quote includes a Town email for all Commissioners and staff, hardware, backup and disaster recovery, as there would be major implications to our personal email accounts if the Town were sued, subpoenaed or compromised. This would also include unprecedented cybersecurity and a firewall. The website hosting quote provides for a new Town website, as the current webmaster is ceasing that operation at the end of this year. There will be heightened security included for the Town's website as well. Similar websites are Lakeview Baptist Church, Provision Church and Piedmont Computers. Mayor Baucom made inquiry as to the Town's current vulnerability. Mr. Williams stated that the Town's website and emails are very vulnerable to attack. Mr. Williams' business is located inside the Town, and he stated he plans to remain there. Mr. Williams stated that this would be effective July 1, 2020 and the project timeline is 60-90 days for completion. Finance Officer Baucom made inquiry as to the Town's requirement to seek bids for projects over \$5,000. Upon motion duly made by Jaren Simpson, seconded by Jeff Broadaway, Council unanimously approved the Website design quote. Upon motion duly made by Jeff Broadaway, seconded by Jaren Simpson, Council unanimously approved the Email and cybersecurity quote.

Mayor Baucom recognized Land Use Administrator Sonya Gaddy regarding the two N-Focus Planning contracts. Mrs. Gaddy stated that the first contract is the annual contract which provides services with Land Use Administrator Back-up Nadine Bennett at \$135 per hour and Code Enforcement Officer John Ganus at \$125 per hour. A copy of this contract is appended to these minutes. Upon motion duly made by Gene Price, seconded by Andrew Benton, Council unanimously approved this contract.

The next N-Focus Planning contract covers assistance on the Town's Land Use Ordinance update, as required by N.C.G.S. 160D. Nadine Bennett's rate is \$135 per hour not to exceed a total of \$6,000. A copy of this contract is appended to these minutes. The deadline for implementation of this legislation was recently extended to July, 2021. Upon motion duly made by Jeff Broadaway, seconded by Jaren Simpson, Council unanimously approved this contract.

Mayor Baucom set the public hearings for Monday, July 20, 2020 as follows:

Ordinance #20-21 – Public Nuisance – 7:00 p.m.  
Text Amendment #20-01 – Gunsmith and Gun Repair – 7:05 p.m.  
Text Amendment #20-02 – Unbuildable Septic Lots – 7:10 p.m.  
Rezoning #ZC-20-01 – CUD-B-2 for a truck parking lot – 7:20 p.m.

Mayor Baucom noted that the requests for charitable contributions will be heard at the July 20, 2020 regular meeting.

In other business, Clerk Gaddy requested five days of vacation July 13-19, 2020. The Council's consensus was to approve this request.

There being no other business, Mayor Baucom declared the meeting adjourned.

Respectfully submitted,

Sonya W. Gaddy  
Clerk

Approved as to form:

---

R. Kenneth Helms, Jr., Town Attorney